

September 11, 2026

Re: Open Records Request #3- Random Survey



Dear KASD Records Custodian:

We are the Kiel BOSS — Building Oversight and Stewardship Society, an independent organization of and for KASD taxpayers.

Pursuant to Wisconsin Statutes §§ 19.31–19.39, we request access to and copies of the following existing records relating to the Kiel Area School District's community/opinion survey and staff survey conducted by, or with, Nexus Solutions and/or Morris Leatherman, presented to the KASD Board of Education on July 21, 2026:

1. The raw, respondent-level survey data (not a summary report) for all approximately 400 completed community surveys, including all response fields collected.
2. Any final analysis, report, or presentation materials provided by Nexus Solutions and/or Morris Leatherman to the District or Board regarding the community survey.
3. Records identifying or describing the sampling frame/data pool used to select and contact the 400 respondents (e.g., the list, database, or vendor source used to generate the sample), including any methodology documentation.
4. The raw, respondent-level results of the staff survey referenced at the July 21, 2026 Board meeting, along with any accompanying analysis or report.
5. The communication plan referenced at the July 21, 2026 Board meeting.
6. The actual survey instrument(s)/questionnaire(s) used for both the community survey and the staff survey, showing the exact question wording.

We request these records in electronic format where available. Please contact us if any part of this request is denied, and cite the specific statutory exemption relied upon, per § 19.35(4)(b).

Thank you,

Kiel BOSS
Building Oversight and Stewardship Society